Instructions:

* Complete this page and Section 1. All information must be typed.
* **A formal supervisory committee meeting can be requested in Section 2 if you would like the entire supervisory committee to be together to discuss any issues with your program, degree completion requirements, or topics that you think require strategic discussions between (and with) the members of the supervisory committee.**
* Submit the document to your supervisor for completion of Section 2A.
* Your supervisor will return the completed and signed Progress Report to you.
* Submit the signed document to the department office for completion of Section 2C.
* Make a copy for your records and submit one copy in PDF format to: Hui-Chen HSU (hjhsu@ntu.edu.tw).
* Self-care workshops and counseling service are available at Student Counseling Center of NTU (https://osa.ntu.edu.tw/en/) and Center for Student Well Being (https://csw.ntu.edu.tw/ntucsw\_en/Default.html).

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| --- | --- |
| Name: | Email address: |
| Current Year in Program: | |
| Research Supervisor(s): | |
| Qualifying exam passed: Yes (Date: ) No  Approximate date of thesis defence: | |

Section 1.

Include data only pertaining to your time as a student in the National Taiwan University Department of Chemistry.

1. For all courses taken provide course name, course number and final grade. (insert additional table rows as needed).

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| Course Name | Number | Grade |
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2. Conference presentations and/or non-refereed contributions (cumulative, not just those in the past year). Format: Authors (your name bold), Title of Presentation (indicate talk or poster), Conference (date, location).

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3. Publications in refereed journals (cumulative, not just those in the past year). Format: Authors (your name bold), Title of Article, Journal (year, volume, pages).

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4. Scholarships/Awards (cumulative, not just those in the past year).

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Section 2.

**Part A**. Supervisor

* I have read Section 1 of this report.
* The performance of the student of this Report is ranked as

1 (poor) 2 3 4 5 (excellent)

* A meeting of the Supervisory Committee is desirable: Yes No

Supervisor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Part B**. Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I request a formal meeting of the Supervisory Committee: Yes No

**Part C**. Assigned Member of the Supervisory Committee

* I have read this Report.
* I have met with the student: Yes No
* A meeting of the Supervisory Committee is desirable: Yes No

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_